

CHILDREN'S CENTER SCHEDULE FORM

TO RECEIVE PRE-PAID STATUS,
THIS FORM IS DUE BY THE LAST WORKING DAY OF THE PREVIOUS MONTH
AND
PAYMENT IS DUE BY THE 3rd DAY OF THE MONTH FOR WHICH YOU ARE SCHEDULING CARE.

Child's Name: _____ Age: _____

Classroom Teacher: _____

On calendar side of this form, write the times (in & out) on the day(s) care is needed.
Please total the hours and multiply by the applicable rate below to find the total due.

Incomplete forms will be returned and may jeopardize pre-paid status.

Pre-paid rate: \$4.75/hour
(Form must be submitted by the last working day of the pervious month &
Payment must be received by the 3rd of the month for pre-paid rate)

Drop-in rate: \$5.50/hour
(24 hour notice requested)
(We try to accommodate all requests for care based on space availability)

_____ X _____ = _____
Total hours Rate Amount Due

Please make checks or money orders payable to **SREC ECC**. Cash is not accepted.

**If your child will not be attending a scheduled day,
please call to let us know so we will not worry. Thank you!**

Santa Rosa Education Cooperative's Early Childhood Center (SREC ECC)
Santa Rosa Cooperative Preschool
Santa Rosa Charter School
Children's Center
Ph: 707/579-3718 Fax: 579-5274
A Place to play, a place to learn, a place to grow.